

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, August 19, 2021  
4:30 p.m. – Professional Development Room**

- Call to Order: The meeting was called to order at 4:05 p.m. by President D. List.
- Members Present: D. List, K. Carlson (arrived at 4:46 p.m.), W. Forsyth, T. Menzie, A. Phillips, J. VanValkenburg
- Members Absent: Y. Ace-Wagoner
- Executive Session: It was moved by A. Phillips and seconded by T. Menzie to enter executive session at 4:06 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and collective negotiations pursuant to Article 14 of the Civil Service Law.  
The motion passed 5 Yes, 0 No.
- Return to Public Session: It was moved by W. Forsyth and seconded by T. Menzie to return to public session at 4:31 p.m.  
The motion passed 5 Yes, 0 No.
- Also Present: P. McGee, L. Prinz, R. Stevens, A. Grillo, M. Marcello, J. Vindigni, J. Bridge and 0 members of the audience.
- President's Report: D. List thanked Y. Ace-Wagoner for stepping in at the last Board meeting. She thanked P. McGee for stepping in and taking on the role for another superintendent that was needed for the Upstate Institute for School Board and Staff Development. She is looking forward to the start of school and welcomed the new students that will be starting this year.
- Principals' Comments: A. Grillo reported:
- M. Marcello and he attended a Special Education Chairperson Training this week.
  - He has been working on reaching out to families in the District to introduce himself.
  - The high school has reached out to the incoming 6<sup>th</sup> grade families about orientation.
  - Last week students received their schedules, however they were alpha order not period order. Students will be receiving a new schedule which will be in period order.

- The student/parent portal will be opening up shortly for communications.

M. Marcello reported:

- She has reached out to the families of new students about a new student orientation.
- Very excited for the senior kickball game and bonfire.
- The building will be open soon for students to come in and get their lockers setup.

Director Of  
Instructional  
Services  
Comments:

None

Business  
Administrator  
Comments:

L. Prinz reported the annual audit was this week. On Monday the auditors were remotely and were in person on Tuesday and Wednesday. The auditors are currently finishing up gathering the information to finalize the audit. The Audit Committee will need to meet towards the end of September to discuss the audit and the meeting will be done via zoom. The 2021-2022 Tax Warrant was sent to Genesee County; Genesee County tax bills are ready we are still waiting on proofs for Orleans and Monroe Counties before the bill can be printed and mailed. Collection for school taxes is September 1<sup>st</sup> through September 30<sup>th</sup> with no penalty and October 1<sup>st</sup> through October 30<sup>th</sup> with a 2% penalty; after October 30<sup>th</sup> all unpaid taxes will be sent to the county to be relieved on the January 2022 town and county tax bill.

Academic Focus:

None

Student Council

None

Superintendent's  
Comments:

P. McGee stated that the Board of Education retreat is scheduled for October 6<sup>th</sup> from 5:00 p.m. – 7:30 p.m. on campus. On September 28<sup>th</sup> GLOW with Your Hands will take place at the Genesee County Fairgrounds; they are in need of volunteers if anyone is available. The Capital Project Voter Referendum Resolution is up for approval; the vote date is scheduled for October 7<sup>th</sup> from 1:00 p.m. – 9:00 p.m. in the Jr./Sr. High Cafeteria. If the Board passes the resolution all key stakeholders will be meeting to discuss the PR Plan. The school reopening plan is still being finalized but all students will be in-person five days. There is one new item up for approval under New Business: 12.4 – Approval of Building Maintenance Worker – William Reinagel (Eff. 8/23/21).

Consent Agenda: It was moved by W. Forsyth and seconded by A. Phillips that the following consent agenda be approved:

Approval of Minutes

August 5, 2021

Financial Matters

General Fund Bills: Warrant A-8, Ck. # 20988-20992, \$1,031.11  
Warrant A-10, Ck. # 21025-21056, \$276,800.62

Federal Fund Bills: Warrant F-1, Ck. # 400350, \$98.48

Trust & Agency Fund Bills : Warrant TA-3, Wire # 1406-1410,  
Ck. # 300897, \$105,159.62  
Warrant TA-4, Wire # 1411-1414,  
Ck. # 300898-300899, \$118,813.85

Monthly Treasurer's Report – June 2021

Personnel Matters

Resignations/Retirement:

Resignation – Food Service Worker – Jessica Liles (Eff. 7/19/21)

Resignation – Secretary – Wanda Swanson (Eff. 8/19/21)

Approvals:

2021-2022 Jr./Sr. High Content Leaders

Aaron Clark – Social Studies

Diana Walter – English

Peter Spence – Science

Tiffany Luksch – Mathematics

Additional 2021-2022 Mentor Appointments

Mentor-Mentee

Danielle Carson – Katlin Blackburn

Diana Walther – Cayli Carmona

Craig Schroth – Meaghan Reihis

Diane Taylor –Miranda Colon

Additional Summer Curriculum Writing Hours

Erin Varley                      Diane Taylor

Ken Rogoyski                  Kaitlin Kaercher

Heather Hill                    Ken Gropp

Aaron Clark

Additional 2021-2022 Fall Coach/Advisor and Volunteer

Recommendations

Boys Soccer

Volunteer – Lucas Audsley

Girls Soccer

Modified – Grace Campbell

Appointment – LTS Elementary Education Teacher (Gr. 3) –

Katlin Blackburn (Eff. 9/1/21)

Katlin Blackburn, who holds initial certifications in the Childhood Education (1-6) and Literacy B-12, and has pending Students with Disabilities (1-6) certification in the public schools of New York State, is hereby appointed to the temporary position of (Category IV) Long-Term Substitute Elementary Education Teacher (Gr. 3) commencing September 1, 2021 through June 24, 2022 (or until the return of K. Kaercher). The salary during this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 1. This is a benefit eligible position.

Creation of TOSA SEL District Coordinator Position

Effective September 1, 2021, the District is creating a TOSA – SEL District Coordinator position. The terms and conditions will be based upon the Byron-Bergen Faculty Association Agreement. (This position is in addition to current staffing and funded through the American Rescue Plan Federal Funding.)

Teacher Aide Summer Hours

Brenda Schmitt

Karie Langer

Food Service Worker – Rebekah Ireland (Eff. 9/1/21)

Appointment – LTS Elementary Education Teacher (Gr. 5) –

Miranda Colon (Eff. 9/1/21)

Miranda Colon, who holds initial certifications in the Childhood Education (1-6) and Students with Disabilities (1-6) in the public schools of New York State, is hereby appointed to the temporary position of (Category IV) Long-Term Substitute Elementary Education Teacher (Gr. 5) commencing September 1, 2021 through June 24, 2022 (or until the return of D. Taylor). The salary during this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 1. This is a benefit eligible position.

Miscellaneous Matters

None

CSE Review

Case # 2730, # 3587, # 4350

The motion passed 6 Yes, 0 No

Reports: Violent Incident Report – Jr./Sr. High Principal  
A. Grillo reported on the Violent Incident Report for the 2020-2021 school year. The data over the past few years has shown to be on the decline. There were a total of 3 incidents on school property last school year. Counseling support and Genesee County Mental Health offer a wide variety of topics such as social media use, healthy relationships, coping strategies, etc., to offer help and support to students and families. Chris Merle will be working with the school again on Social Emotional Learning.

Transportation Update – Jaime Vindigni and Jim Bridge  
J. Vindigni and J. Bridge talked about the new bus routing system that the school will be using, Transfinder Plus. They were unable to attend the in-person trainings so they learned the software by using our own District’s data. They were able to downsize one bus route and went from 12 down to 11. They were able to cut mileage traveled from all buses from 243 miles down to 224 and students will be riding on the bus a max of 50 minutes. As of right now, there are six special education and out of district placement runs.

Policy Committee Update: None

Facilities Committee Update: Capital Project Voter Referendum Resolution – October 7, 2021 from 1:00 p.m.-9:00 p.m. Jr./Sr. High Cafeteria

Budget Committee Update: None

Audit Committee Update: None

SOAR Update: None

Positive Recognition: None

Approval – 2022-2023 Genesee Valley BOCES Bidding  
Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by J. VanValkenburg to approve the 2022-2023 Genesee Valley BOCES Bidding Resolution.

**COOPERATIVE BID RESOLUTION**

Be it resolved that the Byron-Bergen Central School District is hereby

Resolution

authorized to participate in the following cooperative bids for the 2022–2023 school year. These bids will be coordinated by the Genesee-Livingston-Steuben-Wyoming BOCES during the 2021-2022 school year.

- A. Copy and Printer Paper - Winter
- B. Custodial Supplies
- C. Athletic/P.E. Supplies
- D. Bread
- E. Milk Products
- F. Ice Cream Products
- G. Paper and Chemical Supplies (Food Service)
- H. Grocery
- I. Grocery Diversions
- J. Kitchen Smallwares
- K. Refuse Collection
- L. Medical Supplies
- M. Fuel
- N. School and Office Supplies
- O. Printer Supplies
- P. Copy and Printer Paper - Summer

The motion passed 6 Yes, 0 No.

Approval –  
Change to  
Schedule B  
In Re-  
Organizational  
Meeting –  
Homeless Liaison –  
Morgan Marcello

Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by A. Phillips to approve the Change to Schedule B in the Re-Organizational Meeting to Homeless Liaison – Morgan Marcello.

The motion passed 6 Yes, 0 No.

Approval –  
Capital Project  
Voter  
Referendum  
Resolution

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by J. VanValkenburg to approve the Capital Project Voter Referendum Resolution.

RESOLUTION OF THE BOARD OF EDUCATION OF THE BYRON-BERGEN CENTRAL SCHOOL DISTRICT, GENESEE, MONROE AND ORLEANS COUNTIES, NEW YORK (THE “DISTRICT”) AUTHORIZING THE SUBMISSION OF A PROPOSITION TO BE VOTED UPON BY THE QUALIFIED VOTERS OF SAID DISTRICT AT A SPECIAL MEETING THEREOF TO BE HELD ON OCTOBER 7, 2021

WHEREAS, the Board of Education of the Byron-Bergen Central School District, Genesee, Monroe and Orleans Counties, New York (the “District”) proposes to have the District undertake a capital improvement project consisting of (i) the addition to, and construction and

reconstruction of existing school buildings and facilities, various site improvements and (ii) the acquisition and installation of certain original furnishings, equipment and apparatus and other incidental improvements required therewith in connection with such construction and school use (collectively, the "Capital Project"), all at a total estimated cost not to exceed \$17,107,802, with such cost being raised by the expenditure of \$2,000,000 from said District's existing Capital Reserve Fund, and with the balance thereof, not to exceed \$15,107,802, being raised by a tax upon the taxable property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be partially offset by State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary; and

WHEREAS, the Board, acting as lead agency under the State Environmental Quality Review Act and the regulations thereunder (6 NYCRR Part 617) (collectively, "SEQRA"), by resolution adopted on July 13, 2021, determined that (i) the actions to be undertaken as part of the Capital Project constitute a "Type II" action within the meaning of SEQRA and, as such, (ii) no further actions under SEQRA need be undertaken; and

WHEREAS, the Board of Education now intends to schedule a special meeting of the qualified voters of the District to be held on October 7, 2021 for the purpose of voting on a proposition on whether to authorize the District to undertake the Capital Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BYRON-BERGEN CENTRAL SCHOOL DISTRICT, GENESEE, MONROE AND ORLEANS COUNTIES, NEW YORK, AS FOLLOWS:

Section 1. A special meeting of the qualified voters of the District shall be held in the Junior/Senior High School Cafeteria located at 6917 West Bergen Road, Bergen, New York in the District, on Thursday, October 7, 2021 with the polls to be open between the hours of 1:00 p.m. and 9:00 p.m. for the purpose of voting upon the following proposition:

PROPOSITION

RESOLVED, that the Board of Education of Byron-Bergen Central School District, Genesee, Monroe and Orleans Counties, New York (the "District") be authorized to undertake a capital improvement project consisting of (i) the addition to, and construction and reconstruction of

existing school buildings and facilities, various site improvements and (ii) the acquisition and installation of certain original furnishings, equipment and apparatus and other incidental improvements required therewith in connection with such construction and school use (collectively, the “Capital Project”), all at a total estimated cost not to exceed \$17,107,802, with such cost being raised by the expenditure of \$2,000,000 from said District’s existing Capital Reserve Fund, and with the balance thereof, not to exceed \$15,107,802, being raised by a tax upon the taxable property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be partially offset by State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary.

Section 2. Said special meeting shall be called by the publication of a notice of special meeting substantially in the form attached to this resolution as Exhibit A. The District Clerk is hereby authorized and directed to publish said notice of special meeting, in the manner required by law.

Section 3. Voting on the above referenced proposition shall be by paper ballot with the full text of such proposition appearing thereon.

Section 4. This resolution shall take effect immediately upon its adoption.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows.

	AYES	NAYS
Debra List	X	
Kimberly Carlson	X	
William Forsyth	X	
Tammy Menzie	X	
Amy Phillips	X	
Jennifer VanValkenburg	X	

The foregoing resolution was thereupon declared duly adopted.

The motion passed 6 Yes, 0 No.



Approval – Building Maintenance Worker – William Reinagel (Eff. 8/23/21) Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve Building Maintenance Worker – William Reinagel (Eff. 8/23/21)  
The motion passed 6 Yes, 0 No.

Public Comment: None

Information/Announcements/Reports:  
None

Requests Requiring Board Consideration:  
Board members discussed who will be attending the NYSSBA Convention.

Review of Next Meeting's Agenda:  
Policy Committee Update  
Facilities Committee Update  
Budget Committee Update  
Audit Committee Update  
SOAR Committee Update  
Positive Recognition

Executive Session: It was moved by A. Phillips and seconded by W. Forsyth to enter executive session at 5:15 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. There will not be any new business transacted after executive session.  
The motion passed 6 Yes, 0 No.

Return to Public Session: It was moved by W. Forsyth and seconded by K. Carlson to return to public session at 6:13 p.m.  
The motion passed 6 Yes, 0 No.

Adjournment: It was moved by W. Forsyth and seconded by K. Carlson to adjourn the meeting at 6:14 p.m.  
The motion passed 6 Yes, 0 No.